



Job Title: Transport Fuel Truck Driver

Department: Transportation

JOB SUMMARY

Perform a variety of routine and complex transportation work in driving and coordinating transportation plans for transportation and delivery of fuel products to customer base with exceptional customer service.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Drives a Tanker Truck to transport fuel to and from specified destinations.
- Lifts and carries long hoses for dispensing and filling.
- Must have the ability to communicate and develop an effective working relationship with employees and have the ability to deal courteously and tactfully with the public and customers.
- Applying knowledge of commercial driving regulations. Inspects truck before and after trips and submits report indicating truck condition.
- Will retrieve schedule from dispatch each day.
- Services and maintains truck with oil, fuel, and radiator fluid. Complies with all safety policies, practices, and procedures. Reports all unsafe activities to supervisor.
- Participates in proactive team efforts to achieve departmental and company goals.
- May be required to train other employees as needed.
- Other duties may be assigned as needed.
- Provides leadership to others through example and sharing of knowledge and skills.
- Apply knowledge of commercial driving and skills in maneuvering vehicle at varying speeds in difficult situations, such as heavy traffic or inclement weather.
- Load and unload trailer individually, with or without mechanical equipment. Perform frequent lifting, pulling, pushing and carrying of product/freight loads.
- Check the agreement between information on shipping papers and markings and labeling of freight. Report any spills of petroleum products to a Manager to enact clean up response.
- Promptly report any delays due to breakdowns, weather, or traffic conditions or other emergencies, or in the event of irregularities relating to pick up or delivery of products.
- Maintains the cleanliness of the vehicle and cab.
- Reports unsafe acts and conditions to immediate supervisor.
- Report all accidents involving the driver or company equipment to your Manager & the HR/Risk Manager.

QUALIFICATIONS

- Requires Commercial Driver License
- Requires CDL TX and/or X Hazardous Materials endorsements on CDL.
- Must be able to pass Driver’s Road Test as required by the Federal Motor Carrier Safety Administration upon hire.
- Must be able to obtain a **TWIC** card within the first 30 days of hire.

WORKING CONDITIONS:

PHYSICAL ACTIVITIES

- Stand
- Walk
- Sit
- Talk or Hear
- Use of hands to finger, handle or feel
- Stoop, kneel, crouch or crawl
- Reach with hands and arms
- Smell
- Climb

LIFTING/FORCE ACTIVITIES

Up to 50 - 75 pounds

PHYSICAL DEMANDS

- Wet, humid conditions
- Fumes or airborne particles
- Toxic or caustic chemicals
- Outdoor weather conditions
- Extreme cold
- Extreme heat
- Vibration

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Employee Name: _____

Employee Signature: _____ Date: _____